

AGCA PRIVACY STATEMENT.

Full version

The Australian Guidance and Counselling Association (AGCA) respects your privacy. Protecting your personal information is important to us.

AGCA only collect information which is necessary to administer your membership. Information we collect is used to ensure that your status as a financial member is recorded, to send regular mail outs, and to keep you up to date with the various activities provided by AGCA and our State and Territory branches and chapters including seminars, workshops and conferences.

The membership details are strictly confidential. We do not make them available to any outside organization or allow any person except members of the National and State Executive Committees to access them. Membership forms are destroyed after seven years in accordance with the requirements of the Australian Taxation Office. As a member of AGCA you may ask to see information held about you.

If you require further information on the personal details that the AGCA holds and how it is managed please contact the membership secretary, Coosje Griffiths, on coosje.griffiths@eddept.wa.edu.au .

If you would like more information about the Privacy Act, you can contact the Federal Privacy Commissioner's hotline service on 1300 363 992 or visit the Privacy Commissioner's website at <http://www.privacy.gov.au>

Privacy statement for email

This e-mail is intended for the use of the named individual or entity and may contain privileged information. Any dissemination, distribution or copying by anyone other than the intended recipient of this email is strictly prohibited. If this email is received in error, please destroy it immediately.

Shorter version for journals, newsletters, registration forms, membership forms

AGCA has a privacy policy that endorses the national privacy Principles set out in the Privacy Amendment (private Sector) ACT 2000. A copy of the privacy policy can be found on our website. [<http://www.agca.com.au>]